

Town of Manchester  
February 10, 2015

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Tammy Black, Vince Pacelli, Debbie Howe, Dale Wilder, Steve Miller, Chief Hess, Kelly Baldwin and Natalie Singer.

Ms. Black made a motion to approve the January 13, 2015 minutes. Ms. Smith seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to receive the December 2014 Treasurer's Report. Mr. Pacelli seconded the motion. The motion passed unanimously. Mr. Wilder made a motion to receive the January 2015 Check Register. Ms. Smith seconded the motion. The motion passed unanimously.

Mayor Warner gave his monthly Mayor's Report. Applications are being accepted for the Charlotte B. Collett Memorial Scholarship which are due May 1, 2015. Mayor Warner attended the Maryland Mayor's Association Winter conference in Annapolis on February 6<sup>th</sup>.

Mr. Miller gave the monthly Town Administration and Public Works report. There has been no change in the Sheetz project. Construction bids for the new Town Hall / Police Station should be ready by April. Representatives from Bob Ward Homes met with staff to discuss Manchester Farms Section 7. Due to the cold weather, 6 homes experienced frozen water pipes. The wash bay project is underway.

Chief Hess read the monthly police report. There were 59 calls for service in January 2015. Traffic enforcement has continued on Charmil Drive and Southwestern Avenue. Chief Hess mentioned some 2014 statistics from several other Carroll County municipalities as reported on the UCR (Uniform Crime Report).

Steve Quibell discussed the proposed changes to Manchester's Access to Public Records policy which was last approved in 1991. The amendments include a current list of the types of public records that are designated as available to any applicant immediately upon request. It also includes a current list of those records that would be denied access to by an applicant. Ms. Black made a motion to approve this policy. Ms. Howe seconded the motion. The motion passed unanimously.

There were no comments from the community.

Council members gave committee reports. Mr. Wilder was approached by a citizen who asked about the possibility of reciting the Pledge of Allegiance before every meeting and all agreed.

Mayor Warner reminded citizens about the FY16 Budget work session to be held on Tuesday, February 24<sup>th</sup> at 7:30pm.

Ms. Smith made a motion to adjourn the meeting. Ms. Black seconded the motion. The motion passed unanimously. The meeting adjourned at 7:58pm.

Respectfully submitted, Kelly J. Baldwin